



**COMMONWEALTH OF VIRGINIA
Department of Criminal Justice Services
Private Security Services Section**

P.O. Box 1300
Richmond, VA 23218

www.dcjs.virginia.gov/pss

Status Hotline
(804) 786-1132
1-(877)-9STATUS

PROPERTY COLLATERAL VERIFICATION FORM

Applicant Information:

| | | | |
|---------------|------------|-------------|-----|
| DCJS ID # 99- | Last Name: | First Name: | MI: |
|---------------|------------|-------------|-----|

Please Select Appropriate Category (s)

| | | | |
|--------------------------------------|-------------------------------------------------|-------------------------------|---------------------------------|
| <input type="checkbox"/> Real Estate | <input type="checkbox"/> Certificate of Deposit | <input type="checkbox"/> Cash | <input type="checkbox"/> Other* |
|--------------------------------------|-------------------------------------------------|-------------------------------|---------------------------------|

If pledging Certificates of Deposit, Cash or Real Estate please complete the appropriate section of this form. *All other forms of collateral must be approved by the Department. Please submit a detailed description of any other forms of collateral.

PART I-REAL ESTATE

- Please attach a **Title Certificate Report** for each individual property pledged as collateral (Form PSS_TCR). The certificate of title report must be completed by an insured title abstractor.
- A power of attorney must be attached for each property in which the applicant is not the sole owner.
- *You may attach a new appraisal or tax assessment if you choose to increase the amount of equity on file.
- If additional space is needed, you may photocopy this form and attach.

Please list each individual property

Physical Address of Property:

| | | |
|-----------------------------------------------------------|---------------------------------|-----------------------------|
| *Value as reflected on appraisal or tax assessment: \$ | Total Lien or Obligation: \$ | Total Equity Pledged: \$ |
|-----------------------------------------------------------|---------------------------------|-----------------------------|

Physical Address of Property:

| | | |
|-----------------------------------------------------------|---------------------------------|-----------------------------|
| *Value as reflected on appraisal or tax assessment: \$ | Total Lien or Obligation: \$ | Total Equity Pledged: \$ |
|-----------------------------------------------------------|---------------------------------|-----------------------------|

Physical Address of Property:

| | | |
|-----------------------------------------------------------|---------------------------------|-----------------------------|
| *Value as reflected on appraisal or tax assessment: \$ | Total Lien or Obligation: \$ | Total Equity Pledged: \$ |
|-----------------------------------------------------------|---------------------------------|-----------------------------|

Physical Address of Property:

| | | |
|-----------------------------------------------------------|---------------------------------|-----------------------------|
| *Value as reflected on appraisal or tax assessment: \$ | Total Lien or Obligation: \$ | Total Equity Pledged: \$ |
|-----------------------------------------------------------|---------------------------------|-----------------------------|

PART II-CERTIFICATE OF DEPOSIT

- Certificate of Deposits must be issued by an FDIC-insured financial institution pursuant to 9.1-185.
- Please attach a copy of your most recent financial statement verifying the amount pledged
- If more then one name is on the Account, please attach a Power of Attorney.

Name(s) on Account or Payee of Security (as it reads on CD):

Name and Address of Financial Institution:

| | | | |
|---------------------|-----------------------------|----------------------|------------------|
| Amount of Security: | Amount Pledged for Bonding: | First Maturity Date: | ID Number of CD: |
|---------------------|-----------------------------|----------------------|------------------|

PART III-CASH -

- Cash pledged for bonding purposes must be held by an FDIC-insured financial institution pursuant to 9.1-185.
- Please attach a copy of your most recent financial statement verifying the amount pledged.
- If more then one name is on the Account, please attach a Power of Attorney.

Name(s) on Account

Name and Address of Financial Institution:

| | | |
|-----------------|-----------|-------------------|
| Type of Account | Account # | Amount Available: |
|-----------------|-----------|-------------------|

Affidavit

I, the undersigned, certify that all information contained on this form and attachments is true, correct, and complete to the best of my knowledge and I have not omitted any pertinent information. I understand that any misrepresentation, falsification or omission of pertinent or material information may be cause for denial or revocation and may result in civil or criminal penalties.

To the best of my knowledge, the total amount of equity in the real estate and/or other collateral at the time of submission of this affidavit is \$ _____. The total value of real estate and/or collateral listed above is \$ _____ and to the best of my knowledge \$ _____ amount is due under and all obligations secured by a lien or similar encumbrance against the real estate including real estate taxes, or secured by a pledge of or security interest affecting such property as of the date of submission of this affidavit.

Signature of Bondsman

Date

Notary:

Commonwealth of _____ County/City: _____

Subscribed and sworn to before me this ____ day of _____, 20 ____.

My Commission Expires: _____

Notary Name: (Print) _____

Signature: _____ Date: _____